

Jay Stuart

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CAREER SUMMARY

Operations leader with extensive experience managing complex, multi-unit, and multi-segment operations within facilities management. Proven expertise in policy development, team leadership, and the implementation of efficient systems and procedures across diverse industries. Committed to maintaining exceptional quality standards while fostering strong customer relationships and driving operational excellence.

PROFESSIONAL EXPERIENCE

Vice President Operations	Jun '24 - Oct '24
Bee Line Commercial Cleaning - Bee Line Support	Chicago, IL
<ul style="list-style-type: none">Reviewed, assessed and implemented operational excellence initiatives for more than 600 employees across multiple states. Lines of business included healthcare, education, sports, corporate, and industrial.Retained and restored relationships with several clients through consistent communication, quality assurance and innovations to enhance partnershipsManaged the safety program with the focus on education of high touch points through mock cleaning simulations, infection prevention, and reduction of potential cross contamination	
Senior Director Business Operations – project controls	Sep '21 - Feb '24
Jones Lang LaSalle (JLL) – JLL - Chicago Public Schools District	Chicago, IL
<ul style="list-style-type: none">Guided a team of 20 employees in performance management, program management, CMMS utilization, contract compliance in the facilities management office with more than 800 employeesTask force leader driving strategic initiatives; transformation and governance, CMMS transition, JLL internal global audit, BI Platform and data warehouse for better data analytics and reportingNegotiated and executed contractual KPI performance indicators to meet SLA financial obligationsManaged \$57 million in client vendor contracts while tracking all inspections, deficiencies and repairs for third party vendors for more than 520 campuses and 62 million square feet of buildings (Boilers, DOB, CDPH, and OSHA)	
Facilities District Manager- Chicago Public Schools District	Oct '19 - Sep '21
Aramark Corporation - Aramark	Chicago, IL
<ul style="list-style-type: none">Led facilities operations for 445 employees totaling more than 7.6 million gross square feet including a budget of 3.5 million in consumablesEnforced safety regulations for Aramark and Chicago public schools using CDC, EPA, and ASHRAE regulations for Covid-19. Adhered to compliance guidelines with OSHA, DOB, fire department, CDPH, and elevator compliancePartnered with Chicago Public Schools' leadership team to develop more than 100 SOP(s) thereby streamlining quality control systems which enhanced the overall educational experience	

Sodexo - SodexoUSA

Chicago, IL

- Directed facilities operations for 12 campuses, oversaw 12 directors and more than 200 employees
- Elevated and enhanced an exceptional student experience on campuses of more than 6 million square feet and \$41 million in managed volume
- Increased revenue and profit margins by adding staff, and cross-selling services which resulted in 21% annual growth in revenue and 30% increase in profit

Sodexo - SodexoUSA

Chicago, IL

- Oversaw facility operations with 45 employees for more than 900,000 square feet and 104 acres
- Led account oversight of additional off-site campuses in Illinois (Lisle, Naperville and Springfield) and Mesa, Arizona
- Achieved 99% or better in safety audits

SKILLS AND CERTIFICATIONS

OSHA 10 certification, CMI certification (ISSA), Lean Six Sigma (yellow belt), talent management/development, sustainability initiatives, bilingual in Spanish, Sodexo University certification for employee and customer relations

EDUCATION

Bachelor's of Science - Hotel, Restaurant and Institution Management

Iowa State University

PERSONAL

Interests: cycling, running, tennis, podcasts, travel, and the Chicago Cubs